

Position Title : **Programme Manager (SAFE)**
Duty Station : **Cox's Bazar, Bangladesh**
Classification : **Professional Staff, Grade P4**
Type of Appointment : **Special short-term graded, Six months with possibility of extension**
Estimated Start Date : **As soon as possible**
Closing Date : **14 August 2018**

THE POSTING HAS BEEN ALREADY CLOSED. PLEASE DO NOT APPLY.

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive work environment. Read more about diversity and inclusion at IOM at www.iom.int/diversity.

Applications are welcome from first- and second-tier candidates, particularly qualified female candidates as well as applications from the non-represented member countries of IOM. For all IOM vacancies, applications from qualified and eligible first-tier candidates are considered before those of qualified and eligible second-tier candidates in the selection process.

For the purpose of this vacancy, the following are considered first-tier candidates:

1. Internal candidates
2. External female candidates:
3. Candidate from the following non-represented member states:
Antigua and Barbuda; Cabo Verde; Comoros; Cook Islands; Cuba; Czechia; Djibouti; Fiji; Gabon; Grenada; Guyana; Holy See; Iceland; Kingdom of Eswatini; Kiribati; Lao People's Democratic Republic (the); Lesotho; Libya; Malawi; Marshall Islands; Mauritania; Micronesia (Federated States of); Montenegro; Namibia; Nauru; Palau; Papua New Guinea; Paraguay; Saint Kitts and Nevis; Saint Lucia; Saint Vincent and the Grenadines; Samoa; Sao Tome and Principe; Seychelles; Slovenia; Solomon Islands; Suriname; The Bahamas; Timor-Leste; Tonga; Tuvalu; Vanuatu

Second tier candidates include:

All external candidates, except candidates from non-represented member states of IOM and female candidates.

Context:

Violence in Rakhine State, Myanmar, which began on 25 August 2017 has driven an estimated 655,500 Rohingya across the border into Cox's Bazar, Bangladesh. The large influx of Rohingya is placing tremendous stress on the natural resource base in and around the refugee settlements, with far-reaching impacts on biodiversity, agro-forestry, water sources and air quality. Compounded by climate change, these impacts are generating new disaster risks which threaten lives and livelihoods of both refugees and host communities in an already fragile environment and displacement setting. Huge unplanned settlements in the reserved forest land, daily cutting of trees and destruction of non-timber products has severely impacted the

environment for healthy habitation.

The wide-scale influx and resulting deforestation has left many people facing a severe shortage of cooking fuel. World Food Programme's (WFP) rapid assessment observed that refugees are mostly reliant on the distribution of non-cooked food including rice and pulses to cover their meals with only few organizations supplying cooking fuels for cooking. Displaced populations are therefore left to harvest the limited natural resources available in the local environment to fulfil their energy needs, as currently all but few households are dependent on firewood to prepare their meals. It is reported that people have been unable to prepare their rations, skipping meals multiple times a month or eating undercooked food in response to the increasing wood fuel shortage.

To address these issues IOM, United Nations High Commissioner for Refugees (UNHCR), Food and Agriculture Organization (FAO) and World Food Programme (WFP) has developed a Joint Proposal to address the challenges of cooking fuel demand, environmental degradation and food insecurity which are affecting the refugee settlements and the surrounding host communities. The project has two primary objectives, the first of which is to address the urgent cooking fuel needs of Rohingya refugees and host communities in Cox's Bazar, by introducing alternative clean cooking fuel and technology to reduce the incessant firewood collection devastating forests in and around the camps. The second primary objective focuses on improving economic livelihoods by rehabilitating the natural resource base while creating empowerment and livelihoods opportunities. The objectives address short, medium and longer-term challenges with activities benefitting both the refugee and host community populations, and therefore also contributing to social cohesion. IOM is now seeking to recruit a Programme Manager for their Safe Access to Fuel and Energy (SAFE) project focusing on Energy and Environment to coordinate and manage the inter-agency initiative, as well as support other IOM initiatives and projects associated with energy, environment and livelihoods in Cox's Bazar.

Under the overall supervision of the Deputy Chief of Mission and direct supervision of the Head, Transition and Recovery in Cox's Bazar, Bangladesh, the successful candidate will be accountable and responsible for the management of joint programming initiatives on energy, environment and livelihoods as well as the provision of associated technical advice to IOM and its partners. S/he will additionally provide substantive inputs to project development initiatives on alternative energy, environmental protection and livelihoods, as well as lead/participate in relevant inter-agency coordination mechanisms.

S/he will also serve as the Technical Advisor and Programme Manager of the SAFE project which is mainly focusing on Environment and Energy to ensure effective and efficient performance for all aspects of the projects, overseeing quality control and reporting and interfacing with government officials, donors; and other actors in Cox's Bazar.

Core Functions / Responsibilities:

1. Be the thematic focal point for Energy, Environment and Livelihoods interventions of IOM in Cox's Bazar; provide technical support and ensure effective implementation of activities in the field.
2. Maintain regular coordination with IOM's emergency response operations and provide technical support to the project staff and implementing partners on relevant thematic areas for their capacity enhancement and effective contribution to the programmes.
3. Evaluate programmatic opportunities and strategic needs, contribute to developing new project initiatives, concept notes and proposals, on agriculture and forest-based alternative livelihoods, sustainable energy, natural resource management, forest rehabilitation and environmental awareness-raising.

4. Lead the coordination of the UN Joint Project on Safe Access to Fuel and Energy (SAFE+) and serve as focal point for this joint initiative and advise FAO, IOM and WFP in SAFE project implementation and coordinate with other organization implementing similar activities. Provide regular update on project progress, key results and challenges to SAFE+ Steering Committee.
5. Guide the relevant Project team members on standardization, harmonization, technical component of IOM projects implementation that include UN Joint Project on Safe Access to Fuel and Energy (SAFE) in partnership with FAO, UNHCR and WFP; Environmental protection and forest rehabilitation projects; Agriculture and Livelihood projects as well as Local Capacity Building project.
6. Guide the project team in identifying, evaluating and, as appropriate, establishing operational partnerships with different UN agencies, International/ National Non-Governmental Organization (NGOs), government institutions and civil-society in support of IOM's programmatic objectives particularly in energy, environment and livelihood initiatives.
7. Develop strong relations and consultation with key partners and government stakeholders on projects related issues, strategy and policy at both local and national level. In this respect, assist government counterpart and partners to achieve their goals in managing environmental degradation, deforestation, agricultural and other relevant issues and challenges through meetings, information sharing, joint programme planning, etc.
8. Represent IOM in the inter-agency Energy and Environment Technical Working Group (EETWG) and provide hands-on support to strengthen the effectiveness of EETWG.
9. Participate in other relevant inter-agency and governmental coordination mechanisms and meetings to ensure harmonization of approaches and strategies as they relate to energy, environment and livelihood. Maintain appropriate coordination, linkage and information sharing with relevant government departments as well as with the overall emergency response in Cox's Bazaar.
10. Lead on providing technical inputs to sector strategies on issues related to energy, environment and livelihoods to ensure proper coordination and coherent approaches on these issues within IOM's different sector responses including in designing, development, revision and dissemination of energy, environment and livelihood guidelines, working papers, tools, and training materials.
11. Where necessary, recruit and manage experts and consultant organizations to undertake socio-economic and livelihood studies in close coordination with Project Managers, environmental impact assessments and market research in support of IOM's objectives on livelihoods, energy and environment.
12. Monitor and analyze the Energy, Environment and Livelihoods programme portfolio against key performance indicators; ensure compliance with IOM rules and regulations, as well as donor requirements at all times.
13. Assist the Programme Coordinator (Transition and Recovery) in recruitment, training and management of a large team of national and international project managers and technical support staff as relevant.
14. Contribute to the development of field-focused tools and guidance manuals and build capacities of project teams to effectively implement project activities in line with a conflict-sensitive approach.
15. Provide leadership in generating and documenting evidence of proven models, best practices and emerging and innovative practices relevant to energy, environment and livelihoods.
16. Undertake regular field visits and monitoring to project sites for quality control to ensure

programme and activities are on track and provide technical guidance to the team to adapt the programme when necessary to ensure achievement of project goals.

17. Regularly provide updates on project progress, key results and challenges to the Programme Coordinator (Transition and Recovery), the Deputy Chief of Mission/Head of Sub-Office and other relevant senior management representatives.

18. In close coordination with the Programme Coordinator (Transition and Recovery) and Project Managers, ensure quality and timely project reporting to donors including and prepare other reports and updates as required.

19. Understand and accept the developing nature of the context and perform such other duties as may be assigned.

Required Qualifications and Experience:

Education

- Master's degree in Sustainable Development, specifically related to Energy, Environment, Livelihoods or other related field from an accredited academic institution with seven years of relevant professional experience; or
- University degree in the above fields with nine years of relevant professional experience.

Experience

- Experience at the international level with International Agencies/Organizations and/or International Non-Government Organizations is preferred;
- Experience and technical ability to manage Energy, Environment and Livelihoods projects with solid technical knowledge;
- Experience working in coordination and collaboration with national and local governmental authorities and donors, as well as with both local and international partner institutions, diplomatic authorities and civil-society organizations;
- Excellent communication and interpersonal skills, including demonstrated ability to operate effectively across organizational boundaries with proven liaison and negotiation skills;
- Good capacities for strategic and creative thinking, planning and management, ability to identify sustainable solutions to problems;
- Previous experience working in Bangladesh and the region is an advantage, with good knowledge of the local context on energy, environment and livelihoods issues; and good understanding of Bangladesh context would be an added value;
- Practical experience of how to multi-task in challenging environment, prioritize and work independently;
- Sound knowledge of programme development, management, capacity building methodologies and operational strategies;
- Effective resource management skills;
- Personnel commitment, efficiency, flexibility, drives for results, and open management style;
- Demonstrated ability in dealing with multicultural teams and in mentoring and coaching individuals.

Languages

Fluency in English is required. Working knowledge of Bangla is an advantage.

¹ Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

Required Competencies:

Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms;
- Client Orientation – works effectively well with client and stakeholders;
- Continuous Learning – promotes continuous learning for self and others;
- Communication – listens and communicates clearly, adapting delivery to the audience;
- Creativity and Initiative – actively seeks new ways of improving programmes or services;
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others;
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation;
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

Other:

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

The list of NMS countries above includes all IOM Member States which are non-represented in the Professional Category of staff members. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 14 August 2018 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: www.iom.int/recruitment

Posting period:

From 08.08.2018 to 14.08.2018

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: SVN 2018/184 (P) - Programme Manager (SAFE) (P4) - Cox's Bazar, Bangladesh
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